



MAHURANGI ARTIST NETWORK
Connecting Artists in the Mahurangi Region

Website: www.mahurangiartistnetwork.com

Email: mahurangiartistnetwork@gmail.com

Facebook Page: **Mahurangi Artist Studio Trail**

Facebook Group: **Mahurangi Artist Network**

Instagram: **#mahurangiartist**

CONSTITUTION OF THE MAHURANGI ARTIST NETWORK

1. Name

The name of this club shall be the Mahurangi Artist Network (from hereinafter referred to as the 'organisation').

2. Purpose, Aims and Objectives

- 2.1. To promote Mahurangi Artist Network (MAN).
- 2.2. The organisation has been created to offer a platform for support, exposure, encouragement, and networking for and between creatives.
- 2.3. It is open to creatives of all stages both experienced and emerging.

3. Membership

- 3.1. Membership of the organisation will be granted by payment of the non-refundable annual membership fee (amount to be set annually by the organisers) and application via the website.
- 3.2. Annual membership is renewable on 1st April of each year.
- 3.3. Membership shall be open to all creatives over the age of 18 based in the Mahurangi region north of Auckland, encompassing artists from Puhoi to Wellsford and all points in between.
- 3.4. Creatives over the age of 18 may join the organisation who live outside the immediate borders of the Mahurangi region, but they are responsible for organising their own exhibiting space within the Mahurangi region to participate in the Mahurangi Artist Studio Trail (MAST). MAST resources will only be used to promote activities within the Mahurangi region.
- 3.5. By becoming a member, you are expected to actively participate in the activities of the organisation and to support the organisation activities, including but not limited to:
 - 3.5.1. Supporting the ongoing activities of the organisation,
 - 3.5.2. Volunteering time and expertise,
 - 3.5.3. Support Network activities,
 - 3.5.4. Participation in the annual Art Trail, if possible,
 - 3.5.5. Attend Network gatherings,
 - 3.5.6. Ensuring their profile information is current for the MAN website,

- 3.5.7. Responding to requests for content for newsletters, social media and other marketing/publicity.
- 3.6. Members who wish to resign from the organisation shall do so via email notification and by not continuing financial membership in the following year.
- 3.7. All members are subject to the regulations contained in this Constitution and by joining, the organisation will be deemed to accept these and the regulations and codes of practice that the organisation has adopted.

4. Code of Conduct

- 4.1. Members agree to treat all members of the Network and wider creative population with fairness and equality. All members must be positive, kind, and courteous, no hate speech or bullying is acceptable.
- 4.2. Members are expected to collaborate and cooperate with one another, including principles of respect, inclusivity, and constructive feedback.

5. Membership Registry

- 5.1. The organisation shall keep an up-to-date Registry of Members recording for each member their name, contact details (physical address, phone, email), the date they became a member and any other information required by the organisations policy.
- 5.2. Members shall promptly advise the organisation of any change of their contact details.

6. Liability

The organisation does not accept liability for accidents, losses or damage resulting from participation of members or the public in all activities of the organisation.

7. The Executive Team

- 7.1. There shall be an Executive Team (hereafter known as the 'Team') comprising existing members.
- 7.2. Current members only will be eligible for Executive Team membership and will be nominated and confirmed at first meeting of financial year.

8. Duties of the Executive Team

The Team is responsible for the following roles to ensure legal, effective, and transparent operation of the organisation:

- a. Network Coordination
- b. Financial Administration
- c. Membership Administration
- d. Website Administration
- e. Publicity and Marketing
- f. Art Trail Coordination
- g. Mahurangi Artist Studio Trail (MAST) Brochure coordination, production, and circulation.

9. Open Meetings

- 9.1. There will be a minimum of one (1) open meeting per year at a date determined by the Team at which role holders will report on their activities as required and transact any other general business.

- 9.2. The mode of voting at all meetings shall be by a show of hands.
- 9.3. At all meetings, all members shall be entitled to one vote.
- 9.4. Voting should take place in person - no proxies allowed.
- 9.5. Motions are carried by majority vote.

10. Communication to Members

The method of communication used to keep members informed will be mainly through email.

11. Finance

- 11.1. The organisation will have a bank account held in the name of the Mahurangi Artist Network.
- 11.2. All organisation monies will be banked into the account held by the organisation.
- 11.3. The funds from whatever source derived shall be applied only towards the promotion of the aims and objectives of the organisation or towards legitimate, actual, and legal expenditure on behalf of the organisation which the Team authorises.
- 11.4. The financial year of the organisation will end on 31st March.
- 11.5. A statement of annual accounts will be available at the first meeting after the end of the financial year.

12. Discipline and Complainants

- 12.1. All complaints should be presented in writing to the Team by email.
- 12.2. The Team will meet to hear complaints within 30 days of the complaint being lodged.
- 12.3. The Team has the power to take appropriate disciplinary action including the termination of membership. The outcome shall be notified in writing by email to the person who lodged the complaint and the member against whom the complaint was made within 14 days of a decision being reached.

13. Dissolution

- 13.1. Dissolution of the organisation may take place if:
 - 13.1.1. A majority of financial members decide to discontinue the organisation.
 - 13.1.2. And/or Team roles cannot be fulfilled by current financial members.
- 13.2. In the event of dissolution, any assets of the organisation that remain will be divided equally between the current financial members.

14. Amendments to the Constitution

- 14.1. The Constitution can only be changed through agreement by majority vote of current financial members.
- 14.2. Proposed amendments to the Constitution are to be made in writing/email to the organisation 5 working days before the annual open meeting.
- 14.3. The organisation will email the proposed alterations to the Constitution 2 days prior to the annual open meeting to the current financial members.